

**CENTRE FOR RAILWAY INFORMATION SYSTEMS**  
(An Organisation of the Ministry of Railways, Govt. of India)

No. CRIS/HQ/ESTB/132/2025-PERS

Date: 06.11.2025

**Vacancy Notice No.: 42 /2025**

Applications are invited from retired Railway/CRIS staff for the post-retirement assignment. The details and eligibility criteria are as under: -

Name of the Post	<b>Project Assistant</b>
Name of the Project & Group	Personnel Branch/CRIS
Number of posts and location	<b>One</b> at CRIS/HQ/NDLS
Requirement/Eligibility criteria	Retired Railway Employees ( <b>Pay Level-6 to Level-9</b> ) having working experience of Personnel department. The applicant will be given preference who have knowledge of Establishment work of Gazetted Officers/ Non-Gazetted Staff on deputation and other work of Personnel Branch. Applicant should be able to work on E-Office. The employee should be conversant with working in computerized environment. The applicant must <b>not be more than 62 years</b> of age (i.e not retired more than 2 years back)
Engagement period	Initially for one year
Remuneration	As per CRIS norms
Duty in shift required	Yes as per requirement
Holiday working (including Saturday and Sunday)	Yes as per requirement
Closing Date	30 days from the date of publication in CRIS website.

Eligible retired employees so willing may apply and furnish the information in the enclosed format along with a copy of PPO or Service certificate.



(Preeti Sethi)

**Manager/Personnel.**

**चाणक्यपुरी, नयी दिल्ली - 110021**

**CHANAKYAPURI, NEW DELHI - 110021**

टेलीफोन/ TELEPHONE : 24104525, 24106717, फैक्स/FAX : 91-11-26877893

## APPLICATION FORMAT

Post Applied for	
Vacancy Notice No. against which applied for	
Name of Retired Official	
Name of Post at the time of retirement	
Date of Birth	
Date of Appointment	
Date of Retirement	
Name of Department at the time of retirement	
Last Pay Level & Pay Drawn	
Experience of working in Railway/Govt/PSU ( <i>Nature of work done</i> )	
Correspondence Address	
Contact Number	
E-Mail address	
PF Account Number of Railway	
PPO Number	
HRMS ID	
Category (Genl/OBC/SC/ST)	

Please enclosed legible copy of PPO with the application form.

Signature of Applicant